



Junior/Trainee Estimator

Amspec Limited in Wigan have grown over the last 20 years into one of the most capable and exciting Design & Build enterprises in the Northwest, currently operating in 4 key sectors:

- Commercial and Industrial
- Retail and Leisure
- Public Sector
- Specialist and Bespoke (our Specialist and Bespoke service involves the Design and Manufacture of fitted and loose Joinery products).

We are looking to add to our busy estimating department and have an opportunity for a Junior/Trainee Estimator.

Whilst some experience in the Industry (either On-Site or in Administration) is preferred, we are looking for someone with an eagerness to learn and get involved in our fast-paced environment, so all backgrounds will be considered. You will be keen to learn about the Construction Industry and to get involved within the Estimating process. As part of a small Estimating Team, you will have the opportunity to be an integral part of the Company whilst undergoing a comprehensive internal training programme which would include learning the Evaluate estimating software which we use across all our projects.

The role will include the following duties:

- Provide take-offs and detailed bills of quantities.
- Being involved in all aspects of Bid Preparation, Preparation of Enquiries to Sub-Contractors, Cost Comparisons & Bid Strategies.
- Organising and attending site visits with Clients and Sub-contractors
- Ability to multi-task, as you will be required to work across multiple projects at any one time.

You will be required to attend sites to carry out surveys, so a full UK driving licence is essential.

Experience of Microsoft Office (Word, Excel) would be advantageous, and a common-sense approach to information sourcing and problem solving is required.

You must have a proactive attitude to getting involved and have excellent communication skills with the ability to engage with all levels of the business. You should be a hardworking, driven individual with the determination to develop and succeed.

This is a full-time permanent position to commence asap. 45 hrs per week Monday to Friday typically worked between 07.30am – 5.00pm with a 30-minute unpaid lunch break. Salary is between £21,000 - £24,000 dependent upon age and experience. We offer a company pension scheme and staff reward and recognition programme. We also encourage and promote continuous professional development for all staff, with no barriers to further training.

Please apply with your CV to careers@amspec.co.uk ASAP should you wish to be considered for Interview.